

**State of Maryland Commission on Civil Rights  
Commission Meeting  
July 12, 2016 – 10am  
MINUTES**

**Commissioners Present:** Shawn M. Wright, Esq., Chairperson; DeWayne Wickham; Gary C. Norman, Esq.; Gina McKnight-Smith, PharmD, MBA; Rabbi Binyamin Marwick; Naima Said, Esq.

**Present via Conference Call:** None

**Management Present:** Alvin O. Gillard, Executive Director; Cleveland L. Horton II, Deputy Director; Nicolette Young, Assistant Director; Glendora C. Hughes, General Counsel

**Staff Present:** Tara Taylor, Education & Outreach Unit Supervisor; DeLinda Johnson, Education & Outreach Unit Intern

ITEM	SUMMARY	ACTION
<b>Call to Order</b>	1. Meeting called to order at 10:04am.	None
<b>Approval of Minutes</b>	1. Motion to approve made by Commissioner Norman, seconded by Commissioner Wickham; Motion carried.	Minutes approved.
<b>Chairperson's Report</b>	1. In keeping with what we have done in past years, there will be no meeting in August. Enjoy the rest of the summer.	None.
<b>Executive Director's Report</b>	1. Trials involving the in-custody death of Freddie Gray continue in Baltimore. MCCR is in communication with City Police and other stakeholders around Baltimore. MCCR will be notified if/when Joint Information Center is activated, and will receive and consider requests to help the community maintain peace while having a constructive dialogue/response to the rulings, whatever they may be. 2. Staff have put forth a plan to respond to the closure of the Field Offices. Staff welcomes all questions, suggestions, and feedback on the proposal. A discussion ensued regarding oversight of advisory councils, and anticipated roles of these councils. Some Commissioners submitted comments in writing. Staff have been asked to review those comments and make any adjustments. Commissioners will receive an email from Chair soliciting final comments and feedback on the plan. 3. Welcome back to Cleveland Horton who will serve as MCCR's Deputy Director.	None.
<b>Deputy Director's Report</b>	1. Reviewed submitted written report. Deputy Director addressed questions regarding breakdown of certain categories of cases and settlement amounts.	None.
<b>Assistant Director's Report</b>	1. Reviewed submitted written report. 2. Do expect to end FY2016 in the black. Currently finishing the close-out. Expected completion and submission to Comptroller's Office by the end of the month. 3. Received FY2018 Target from Department of Budget & Management, will begin working on that next	None.

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	<p>month.</p> <p>4. Requested Department of Information Technology to meet and ask for assistance with maintaining IT services until a more permanent solution can be reached.</p>	
<b>General Counsel's Report</b>	<p>1. Reviewed submitted written report.</p> <p>2. Due date for Departmental Legislation is September 1, 2016. Chair requests information on the state of agency priorities to prepare to meet this deadline.</p>	None.
<b>Education &amp; Outreach Director's Report</b>	<p>1. Next Thursday, July 21, hosting our first "Faith in the Workplace Symposium". This is in partnership with Department of Budget &amp; Management and the University of Baltimore. Expecting a large turnout.</p>	None.
<b>Old Business</b>	<p>1. None.</p>	None.
<b>New Business</b>	<p>1. Invitation has been extended to the Governor and Lt. Governor to join MCCR and learn about what we do, discuss how we can work together to serve the needs of the state. Delegate Keiffer Mitchel, the Governor's Special Advisor, has joined today's meeting as a preliminary outreach. Discussion ensued with Delegate Mitchell.</p> <p>2. Moved into Executive Session at 11:18 am. Exited Executive Session at 11:40 pm. Commissioners elected Gary Norman as Vice Chairperson.</p>	None.
<b>Good &amp; Welfare</b>	<p>1. None.</p>	None.
<b>Adjournment</b>	<p>1. Adjourned at 11:46am.</p>	Adjourned