

**State of Maryland Commission on Civil Rights
Commission Meeting
July 8, 2014 – 10am
MINUTES**

Commissioners Present: Shawn W. Wright, Esq., Chair; Robert L. Baum, Esq., Vice Chair; Norman Gelman; Gary L. Norman, Esq.; Gina McKnight-Smith, Pharm.D., MBA
Present via Conference Call: DeWayne Wickham
Management Present: Cleveland Horton, Acting Executive Director; Nicolette Young, Assistant Director
Staff Present: S. Spencer Dove, Executive Associate

ITEM	SUMMARY	ACTION
Call to Order	1. Meeting called to order at 10:14 a.m.	None.
Approval of Minutes	1. June 10, 2014 minutes approved.	Approved.
Chairperson's Report	1. Alvin O. Gillard appointed Executive Director. He will begin on August 6, 2014. 2. Commissioners Esquivel and Norman will be putting forth the legislative agenda (draft) for the 2015 Legislative Session. 3. No meeting will be held in August, 2014. 4. Commission thanks Acting Executive Director Cleveland L. Horton II for his service and leadership in the Acting position from December, 2013 to August, 2014.	None.
Acting Executive Director's Report	1. Reviewed Case Processing Report.	None.
Assistant Director's Report	1. Fiscal Year ended on June 30, 2014. The Agency finished in the black. 2. New investigator has started at MCCR. 3 positions remain vacant- 2 in the administrative unit, 1 in the legal unit. These vacancies cover turnover for this Fiscal Year.	None.
General Counsel's Report	1. Report to be submitted.	None.
Old Business	1. Commission Strategic Plan brought to a vote. Commissioner Gelman proposes amendment for language regarding the responsibility of Commission to monitor and work with appropriate agencies to see if there is an opportunity for partnership on matters that include individuals in the protected classes, but may not come under the purview of Title 20. Amendment language to be inserted. Final version of the plan will be submitted for review and a vote by e-mail this week.	Strategic Plan to be voted on by email.

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New Business	1. MCCR may potentially lose its Easton office space located in DLLR’s One Stop Center. DLLR has requested a return of the space that MCCR is currently utilizing. MCCR will be working to secure an alternative space. The possible relocation of the Easton space should not have an impact on Intake services, since they are centralized in Baltimore. A Motion was made to move the Commission meeting into Executive Session at 11:06 a.m.	None.
Good & Welfare	1. Commissioner Wright congratulated Commissioner Norman on his column in The Daily Record. The column addresses some of the obstacles that Commissioner Norman faces as an attorney with a disability.	None.
Adjournment	1. Meeting adjourned at 11:32 a.m.	Adjourned.