

**State of Maryland Commission on Civil Rights
Commission Meeting
October 10, 2017 – 10am
MINUTES**

Commissioners Present: Shawn M. Wright, Esq., Chairperson; Roberto N. Allen, Esq.

Commissioners Present by Phone: Gina McKnight-Smith, PharmD, MBA; Naima Said, Esq.; Laura Esquivel

Management Present: Alvin O. Gillard, Executive Director; Cleveland L. Horton II, Deputy Director; Glendora C. Hughes, General Counsel; Nicolette Young, Assistant Director

Staff Present: S. Spencer Dove, Executive Associate; Tara Taylor, Education & Outreach Director

ITEM	SUMMARY	ACTION
Call to Order	1. Meeting called to order at 10:11am.	None.
Approval of Minutes	1. Motion to approve July and September, 2017 minutes by Commissioner McKnight-Smith, seconded by Commissioner Said. July, 2017 approved without opposition; September, 2017 approved with Commissioner Allen abstaining.	Minutes approved.
Chairperson's Report	1. None.	None.
Executive Director's Report	<ol style="list-style-type: none"> 1. MCCR's committed to expanding the footprint of the agency through relationships around the State. One meeting MCCR attended in an effort to accomplish this was to attend one of the U.S. DOJ's meeting at Morgan State University on selecting the monitor for the Baltimore Consent Decree. 2. MCCR had the pleasure of attending the Baltimore Community Mediation Center's annual meeting. 3. Sent 5 female staff members to the Associated Black Charities' (ABC) Women on the Move event last week. Networking and empowering event for professional women. 4. Supported the Baltimore Office of Civil Rights & Wage Enforcement at their annual Breakfast Meeting in September. Staff were joined by Commissioner Allen and his wife. MCCR hopes to reflect on the event in preparation for the proposed April event being considered. 	None.
Deputy Director's Report	<ol style="list-style-type: none"> 1. Reviewed submitted written report. 2. MCCR at highest case inventory in the last 14 years or so, with 1000 cases in our inventory. 3. 3 new Civil Rights Officers will begin tomorrow, with 1 more vacant position to be filled in the future. 4. Current staff is working diligently to efficiently handle the existing caseload while vacancies are created and filled. 5. Case Processing believes the uptick in case inventory is correlated to the work being done by the Education & Outreach Unit. 	None.
Assistant Director's	<ol style="list-style-type: none"> 1. Reviewed submitted written report. 2. MCCR has its internal Department of Budget & Management meeting next week. We will be 	None.

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Report	discussing FY2019 budget requests and any outstanding FY2018 issues.	
Education & Outreach Report	<ol style="list-style-type: none"> 1. Been out in every corner of the state. 2. Found success in our Know Your Rights workshops. 3. Attended the Hispanic outreach event in Anne Arundel County. 4. Will be at a Re-Entry Resource Fair next week. 5. MEILP November 9 graduation has been sent to Commissioners with the agenda and details. If anyone is interested in attending, please be sure to RSVP. 6. November 3 – MCCR hosting a religious inclusion and accommodation in the workplace in partnership with the Baltimore County Human Relations Commission. Always a well-attended event and one of our more popular public programs. 	None.
General Counsel's Report	<ol style="list-style-type: none"> 1. Reviewed submitted written report. 2. ABC event – General Counsel was in attendance. Commissioner Moore, who is a member of ABC's board, was in attendance and kicked off the event. The entire program was great. 3. In September, 2017, Cylburn case compliance review conducted. This case has spanned decades. The on-site conducted by General Counsel's office was positive. 4. Met with Senator Lee and Delegate Cullison on their proposed public accommodations legislation, which they intend to introduce in the 2018 Session. 5. Attended the Maryland Chamber of Commerce's Annual Conference in Cambridge. General Counsel was on a panel regarding employment and public accommodation discrimination. MCCR invited back to this event after many years. 	
Old Business	1. Moved into Executive Session at 11:08am.	None.
New Business	1.	
Good & Welfare	1. Commissioner Allen shared information at the Greenbelt Federal Court House exhibit on the 4 th floor. It is on desegregation in Prince George's County Public Schools.	None.
Adjournment	1.	