

**State of Maryland Commission on Civil Rights
Commission Meeting
December 13, 2018 – 10am
MINUTES**

Commissioners Present: Shawn M. Wright, Esq., Chairperson; Roberto N. Allen, Esq.

Commissioners Present by Phone: Gary C. Norman, Esq., Vice Chairperson

Management Present: Alvin O. Gillard, Executive Director; Cleveland L. Horton II, Deputy Director; Nicolette Young, Assistant Director; Glendora C. Hughes, General Counsel

Staff Present: S. Spencer Dove, Executive Associate; Tara Taylor, Education & Outreach Director

ITEM	SUMMARY	ACTION
Call to Order	1. Meeting called to order at 10:11am.	None.
Approval of Minutes	1. Minutes tabled to January, 2019 meeting.	None.
Executive Director's Report	1. Travelled down to Waldorf, Maryland last week to meet with individuals interested in establishing a human relations commission for the southern area of Maryland. Executive Director, Deputy Director, General Counsel, and Director of Education & Outreach engaged the group in a conversation on who MCCR is as a Commission, its authority, issues tackled, challenges over the years, among other things. 2. Executive Director spoke with Miles Ward, the Executive Director of the Frederick County Commission on Human Relations. It was a great conversation in which Director Ward stated his support for MCCR's efforts with regard to Advisory Councils. He provided insight in the region and some names for MCCR to connect with to recruit interested members. Staff continue the work getting the Advisory Councils pilot program up and ready for a 2019 launch – currently on target with respect to timelines.	None.
Deputy Director's Report	1. Reviewed submitted written report.	None.
Assistant Director's Report	1. Reviewed submitted written report. 2. Actively working to fill vacancies within the agency. New Administrative Unit candidate will begin in January, 2019. Contractual position within the Case Processing Unit will begin February, 2019. Other vacancies are up for recruitment.	None.
General Counsel's Report	1. Reviewed submitted written report.	None.
Education &	1. Reviewed submitted written report.	

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Outreach Unit Director's Report	2. Provided information on the next event in the Equity Speaker Series, a partnership with Maryland Nonprofits.	
Old/New Business	1. Entered Executive Session at 11:08am.	None.
Good & Welfare	1.	
Adjournment	1. Meeting adjourned at 11:40am.	Adjourned.

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